

# The LaRue Literacy Exercises

## Answer Key

Created by Charles LaRue through a grant from the Minnesota Department of Education  
under the supervision of the Minnesota Literacy Council

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### Exercises 1 - 3

#### Writing A Check

##### Exercise 1

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1. Where should John write the date? **on line 1**
2. Where should John sign his name? **on line 5**
3. Where should John write the amount in numbers? **on line 3**
4. Where should John write the amount in words? **on line 4**
5. Where should John write which company he's paying? **on line 2**
6. Where should John write what the check is paying for? **on line 6**

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1. Where should Mary write the amount in numbers? **on line 3**
2. Where should Mary write the date? **on line 1**
3. Where should Mary write which company she's paying? **on line 2**
4. Where should Mary sign her name? **on line 5**
5. Where should Mary write the amount in words? **on line 4**
6. Where should Mary write what the check is paying for? **on line 6**

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1. Where should Susan write what the check is paying for? **on line 6**
2. Where should Susan sign her name? **on line 5**
3. Where should Susan write the amount in words? **on line 4**
4. Where should Susan write which company she's paying? **on line 2**
5. Where should Susan write the date? **on line 1**
6. Where should Susan write the amount in numbers? **on line 3**

##### Exercise 2

- |      |       |
|------|-------|
| 1. a | 6. c  |
| 2. b | 7. b  |
| 3. d | 8. c  |
| 4. a | 9. d  |
| 5. d | 10. a |

**Exercise 3**

1.

<b>John Smith</b> 123 Main Street Anytown, MN 55555	Date <u>9/14/2004</u>	<b>4453</b>
Pay to the order of <u>Western Telephone Company</u>	\$	<b>75.12</b>
<u>Seventy-five dollars and twelve cents</u>		Dollars
Memo <u>phone bill</u>		<u>John Smith</u>

2.

<b>Mary Jones</b> 345 North Avenue Sometown, MN 55555	Date <u>July 6, 2004</u>	<b>2125</b>
Pay to the order of <u>Midtown Apartments</u>	\$	<b>625.00</b>
<u>Six Hundred Twenty Five Dollars and No Cents</u>		Dollars
Memo <u>rent</u>		<u>Mary Jones</u>

3.

<b>Susan White</b> 789 South Street Sun City, MN 55555	Date <u>Dec 18, 2004</u>	<b>1524</b>
Pay to the order of <u>Cub Foods</u>	\$	<b>127.00</b>
<u>One Hundred Twenty-seven Dollars and No Cents</u>		Dollars
Memo <u>Groceries</u>		<u>Susan White</u>

4.

<b>Andrew Williams</b> 321 East Street Snowtown, MN 55555	Date <u>March 15, 2004</u>	<b>1627</b>
Pay to the order of <u>Circuit City</u>	\$	<b>327.00</b>
<u>Three hundred twenty-seven dollar and 0/100s</u>		Dollars
Memo <u>TV</u>		<u>Andrew Williams</u>

Exercises 4 - 6

**Filling Out A Time Sheet**

**Exercise 4**

page 1

1. What time did Nasir come to school on Tuesday? **6:30**
2. What time did Nasir leave on Thursday? **7:30**
3. What time did Tam arrive both days? **6:30**
4. What time did Yer leave on Tuesday? **7:30**
5. What time did Maria arrive both days? **7:00**
6. What time did Minh leave on Thursday? **8:30**

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1. Who left early on Thursday? **Nasir**
2. Who came late on Tuesday? **Maria**
3. Who left early on Tuesday? **Yer**
4. How long did Maria study on Thursday? **1 hour and a half**
5. How long did Minh study on Tuesday? **2 hours**
6. How long did Nasir study on Thursday? **1 hour**

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1. What time did Karim arrive on Monday? **9:00**
2. What time did Karim arrive on Wednesday? **10:00**
3. Who came late on Monday? **Juan**
4. Who left early on Wednesday? **Juan**
5. How long did Juan study on Monday? **2 hours**
6. How long did Ivan study on Monday? **2 1/2 hours**
7. How long did Ivan study on Wednesday? **0 hours (He was absent)**
8. How long did Karim study on Wednesday? **1 1/2 hours**
9. Who was absent on Wednesday? **Ivan**
10. Why was everyone absent on Friday? **There was no class**

**Exercise 5**

- |      |       |
|------|-------|
| 1. b | 6. a  |
| 2. b | 7. d  |
| 3. b | 8. d  |
| 4. d | 9. c  |
| 5. c | 10. b |

**Exercise 6**

page 1

Week of 10/20 - 24 2003	Tues In	Tues Out	Thurs In	Thurs Out
Nasir Ali	6:30 <i>NA</i>	8:30 <i>NA</i>	7:00 <i>NA</i>	7:30 <i>NA</i>
Tam Tran	6:30 <i>TT</i>	8:30 <i>TT</i>	6:30 <i>TT</i>	8:30 <i>TT</i>
Minh Nguyen	6:30 <i>MW</i>	8:30 <i>MW</i>	6:30 <i>MW</i>	8:30 <i>MW</i>
Maria Rivera	7:00 <i>MR</i>	8:30 <i>MR</i>	7:00 <i>MR</i>	8:30 <i>MR</i>
Yer Vang	6:30 <i>YV</i>	7:30 <i>YV</i>		

Week of 9/15 - 19 2003	Mon In	Mon Out	Wed In	Wed Out	Fri In	Fri Out
Karim Albaz	9:00 KA	11:30 KA	9:00 KA	11:30 KA	9:30 KA	11:30 KA
Juan Cortez	9:00 JC	10:30 JC	9:00 JC	11:30 JC		
Ivan Ivanov	9:30 II	11:30 II	9:30 II	11:30 II	9:00 II	11:30 II
Liliya Ivanova			9:30 LI	11:30 LI	9:00 LI	11:30 LI

## Exercises 7 - 9

## Filling Out Forms

## Exercise 7

page 1

1. What is Liliya's last name? **Ivanova**
2. What street does she live on? **First Street**
3. What state does she live in? **Minnesota**
4. What is her apartment number? **215**
5. When did she sign this form? **10/06/04 (October 6th, 2004)**
6. What is her zip code? **55432**

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1. What is Karim's last name? **Albaz**
2. What street does he live on? **North Highway 10**
3. What's his apartment number? **117**
4. What city does he live in? **Blaine**
5. Which box did he check for sex? **Male**
6. When did he fill out this form? **November 15th, 2004**

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1. What is Minh's last name? **Tran**
2. What is her home phone number? **763-455-4444**
3. What is her work phone number? **763-323-5555**
4. What is her social security number? **456-54-6552**
5. When did she fill out this form? **9/12/04**

## Exercise 8

1. d
2. a
3. c
4. d
5. b
6. d
7. a
8. d
9. d
10. a

## Exercise 9

1.

### Entrance Form

1. Last Name: Ivanova      First Name: Liliya
2. Address: 123 First Street Apartment 215
3. City: Fridley      State: MN      Zip Code: 55432
4. Signature: Liliya Ivanova
5. Date: answers will vary

2.

### Entrance Form

1. Last Name: Albaz      First Name: Karim
2. Sex: Male x Female o
3. Address: 1515 North Highway 10 Apt. 117
4. City: Blaine      State: MN      Zip Code: 55449
5. Signature: Karim Albaz
6. Date: (answers will vary)

3.

### Entrance Form

1. Last Name: Tran      First Name: Minh
2. Social Security Number: 456-54-6552
3. Daytime Phone: 763-323-5555
4. Evening Phone: 763-455-4444
5. Signature: Minh Tran      Date: 9/12/04

4. (Answers will vary)

## Exercises 10 - 12

### Reading A Map

#### Exercise 10

page 1

1. Which direction is up? **north**
2. Which direction is down? **south**
3. Which direction is right? **east**
4. Which direction is left? **west**
5. Which direction does Main Street run? **east and west**
6. Which direction does First Avenue run? **north and south**

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1. What direction does Central Avenue run? **east and west**
2. What direction does 2nd Street run? **north and south**
3. Which street is the school on? **First Street**
4. Which street is the bank on? **Central Avenue**
5. To go from the school to the bank which direction do you go on First Street? **south**
6. To go from the school to the bank which direction do you go on Central Avenue? **east**

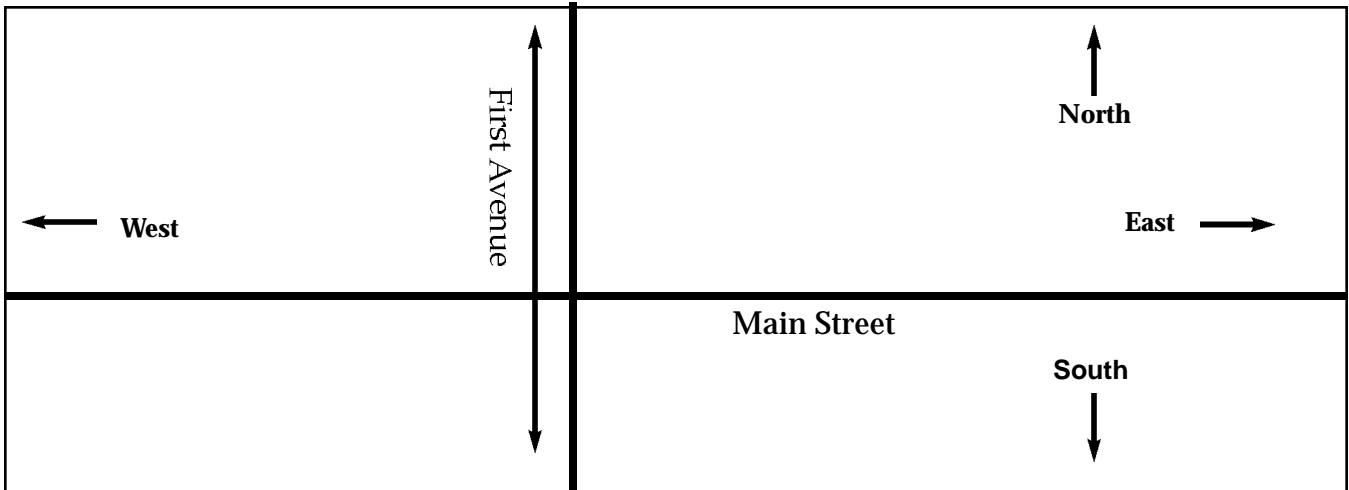
1. What street is the gas station on? **Fairview Avenue**
2. What is next to gas station? **Coffee Shop**
3. What is across the street from the gas station? **Beauty Salon**
4. What street is the post office on? **Green Avenue**
5. What is one block west of the the post office? **Hospital**
6. What is one block north of the hospital? **Gas Station**
7. To go from the coffee shop to the hospital which direction do you go on Fairview? **east**
8. To go from the post office to coffee shop which direction do you go on Elm Street? **north**
9. To get from gas station to the post office which direction do you go on Green Avenue? **east**
10. To get from beauty salon to the post office which direction do you go on Broad Street? **south**

**Exercise 11**

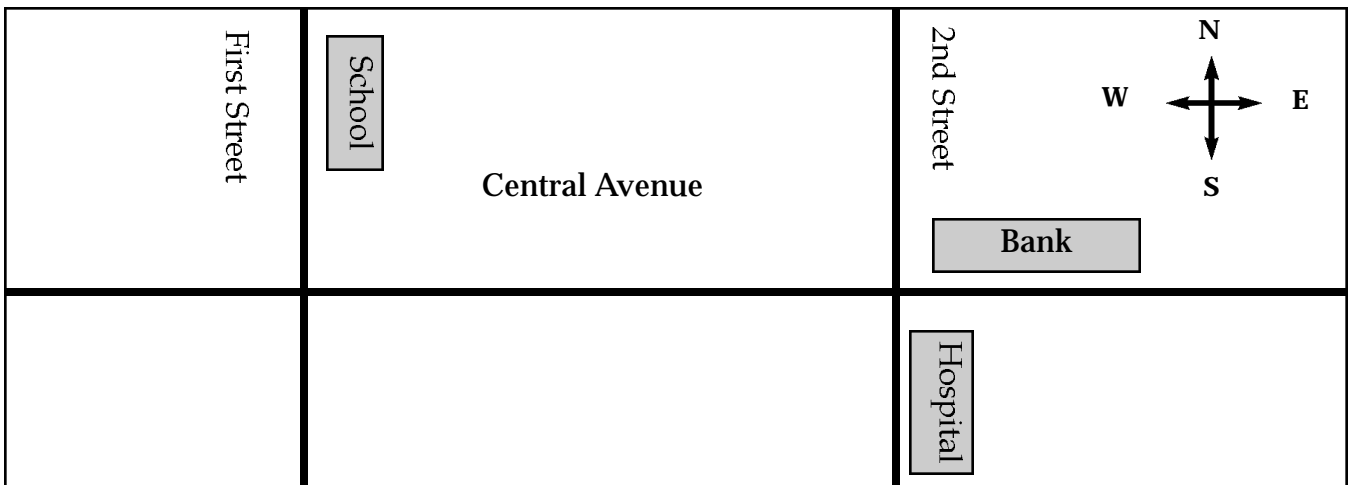
- |      |       |
|------|-------|
| 1. d | 6. c  |
| 2. a | 7. a  |
| 3. b | 8. b  |
| 4. b | 9. d  |
| 5. c | 10. a |

**Exercise 12**

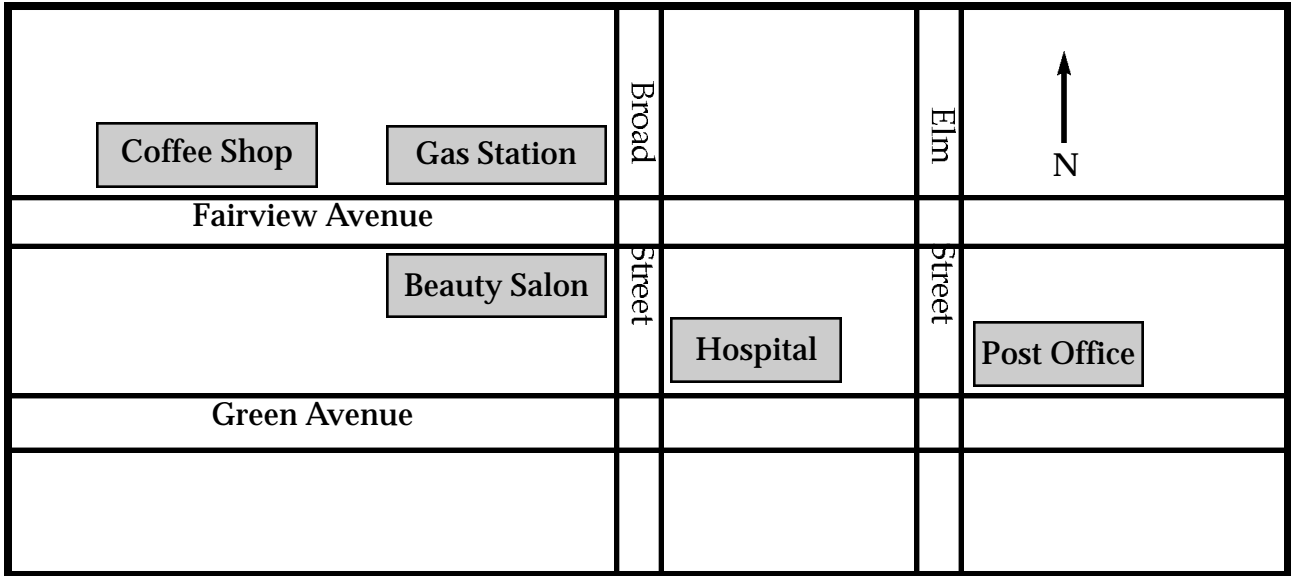
1.



2.



3.



4. Answers will vary