

Exercise 3

Writing a Check

1. Write the following check for John Smith.

The date is September 14th, 2004. He's paying the Western Telephone Company. The amount is \$75.12. This is his monthly phone bill. Sign the check for John, too.

John Smith 123 Main Street Anytown, MN 55555	Date _____	4453
Pay to the order of _____	\$	<input type="text"/>
_____		Dollars
Memo _____	_____	

2. Write the following check for Mary Jones.

The date is July 6th, 2004. She's paying the Midtown apartments. The amount is \$625.00.

This is her monthly rent. Sign the check for Mary, too.

Mary Jones 345 North Avenue Sometown, MN 55555	Date _____	2125
Pay to the order of _____	\$	<input type="text"/>
_____		Dollars
Memo _____	_____	

3. Write the following check for Susan White.

The date is December 18th, 2004. She's paying the Cub Foods. The amount is \$127.00.

This is for groceries. Sign the check for Susan, too.

Susan White 789 South Street Sun City, MN 55555	Date _____	1524
Pay to the order of _____	\$	<input type="text"/>
_____		Dollars
Memo _____	_____	

4. Write the following check for Andrew Williams.

The date is March 15th, 2004. He's paying Circuit City for a new TV. The amount is \$327.00.

Sign the check for Andrew, too.

Andrew Williams 321 East Street Snowtown, MN 55555	Date _____	1627
Pay to the order of _____	\$	<input type="text"/>
_____		Dollars
Memo _____	_____	

5. Write the following check for George Nelson.

The date is May 10th, 2004. He's paying the Kmart. The amount is \$37.45. This check is for a pair of jeans. Sign the check for George, too.

George Nelson 111 Middle Road Irontown, MN 55555	Date _____	1274
Pay to the order of _____	\$	<input type="text"/>
_____		Dollars
Memo _____	_____	

6. Write the following check for Taylor Wilson.

The date is August 24th, 2004. She's paying the Lincoln High School. The amount is \$45.00.

This check is for baseball equipment. Sign the check for Taylor, too.

Taylor Wilson 555 Brown Street Loon Harbor, MN 55555	Date _____	1524
Pay to the order of _____	\$	<input type="text"/>
_____		Dollars
Memo _____	_____	